

**Regular Meeting Minutes**

**Briley Township Board**

**December 10, 2025**

Meeting called to order 6:00 PM

Pledge of Allegiance

Roll Call:

Present: Supervisor Werner, Treasurer Werner, Clerk Green, Trustee White, Trustee Kent

Absent: None

Guests: Phil LaMore, Ian Bush, Craig Smith, Annette Sokoll, Tom Williams, Zoom: Yvonne Swager

Approval of Agenda: Motion by Trustee White, Second by Treasurer Werner to accept agenda as presented.

Motion carried 5-0

Approval of Minutes: Motion by Treasurer Werner, Second by Trustee Kent to approve November 26, 2025 Board meeting as presented Motion carried 5-0.

Treasurer's Report: Motion by Supervisor Werner, second by Trustee White, to accept the treasurer's report as presented.

Roll Call Vote: Treasurer Werner-Y, Trustee White-Y, Trustee Kent-Y, Clerk Green-Y, Supervisor Werner-Y, Motion carried 5-0

Motion by Treasurer Werner, second by Clerk Green to move \$10,000 from General Fund Money Market to General Fund Checking

Roll Call Vote: Trustee White-Y, Trustee Kent-Y, Clerk Green-Y, Supervisor Werner-Y, Treasurer Werner-Y, Motion carried 5-0

Payables: Motion by Treasurer Werner, second by Trustee Kent, to pay payables of \$5,607.45

Roll Call Vote: Trustee Kent-Y, Clerk Green-Y, Supervisor Werner-Y, Treasurer Werner-Y, Trustee White-Y. Motion carried 5-0

Public Comment: None

Old Business:

**Security Cameras-** Trustee Kent investigating, going to confer with Mike Swartz, DPW.

Budget Adjustments- Motion by Treasurer Werner, Second by Supervisor Werner to adopt the following changes to budget:

**Water Fund Adjustments**

591-536-975 Capital Outlay 3800 to 2500, 591-536-931 Repairs and maintenance 1500 to 500

591-536-900 Printing and publishing 200 to 900, 591-536-714 Pension match 0 to 375

591-536-715 Liability Insurance 8700 to 9800, 591-536-963 Security 0 to 125

December 10, 2025 Briley Township Board continued

**Park Fund Adjustments**

208-000-566 MEDC-PSGI Park Grant REV +1,200,000, 208-751-967 MEDC-PSGI Park Grant EXP -1,200,000

**Cemetery Fund Adjustments**

209-567-971 Land Improvements 400 to 300, 209-567-931 Repairs and Maintenance 300 to 400

**General Fund Adjustments**

Clerk

101-215-860 Travel/Mileage 200 to 500, 101-215-955 Schooling/Training 3000 to 2750

Election

101-262-900 Printing 250 to 500, 101-262-931 Repairs and maintenance 500 to 250

101-262-860 Mileage 50 to 300, 101-262-731 Supplies 500 to 250

Roll Call Vote: Clerk Green-Y, Supervisor Werner-Y, Treasurer Werner- Y, Trustee White-Y, Trustee Kent-Y. Motion carried 5-0

**DPW Wages:** Andrew passed D-3 water certification, which allows him a \$1/ Hour increase retroactive back to test date of November 5, 2025

Motion by Supervisor Werner, second by Trustee Kent

Roll Call Vote: Supervisor Werner-Y, Treasurer Werner- Y, Trustee White-Y, Trustee Kent-Y, Clerk Green-Y. Motion carried 5-0

**Admin wages:** Watching budget, no increase at this time.

**New Business:**

**Board calendar**

Motion by Supervisor Werner, second by Trustee Kent to approve resolution 11 of 2025 to set next year's regular meetings of the Township Board.

Roll Call Vote: Treasurer Werner-Y, Trustee White-Y, Trustee Kent-Y, Clerk Green-Y, Supervisor Werner-Y, Motion carried 5-0

**PC Calendar**

Motion by Clerk Green, Second by Supervisor Werner to approve next year's PC calendar. Motion carried 5-0

**PC Bylaw amendments**

Motion by Supervisor Werner, second by Treasurer Werner to approve by-law amendments by the Planning Commission changing: setting calendar in last meeting of calendar year, and election of officers to first meeting of calendar year. Motion carried.

**PC appointment:** two letters of interest received.

Motion by Supervisor Werner, second by Trustee Kent to appoint Mike Karll to the planning commission for term expiring December 31, 2029.

Roll Call Vote: Trustee White-N, Trustee Kent-Y, Clerk Green-Y, Supervisor Werner-Y, Treasurer Werner-Y Motion carried 4-0

**Airport Royalty Disbursement:** Inquiring on how we split gas royalties. Two opinions- The royalties are split three ways Briley, Avery, Airport, or all to airport  
Motion by Supervisor Werner, second by Clerk Green to forward airport royalties to appropriate agency  
Roll Call Vote: Supervisor Werner-Y, Treasurer Werner-Y Trustee White-N, Trustee Kent-Y, Clerk Green-Y Motion carried 5-0

**Resolution 10 of 2025**

Motion by Treasurer Werner, second by Trustee White to approve resolution 10 of 2025 (Poverty Exemption Resolution)  
Roll Call Vote: Clerk Green-Y, Supervisor Werner-Y, Treasurer Werner-Y Trustee White-N, Trustee Kent-Y, Motion carried 5-0

**Board Reports-**

Kent- Chamber meeting cancelled  
Clerk Green- PC- more discussion, bylaws, and calendar  
Treasurer Werner-Airport- trees and buildings coming down finally  
Trustee White- Ambulance-Next week  
Supervisor Werner- Fire Dept-Working on millage language. CO waivers.  
Public Comment:  
Annette Sokoll asked about where to report gas leaks

Motion by Trustee White, second by Treasurer Kent to adjourn at 6:59 PM Motion carried.  
Next Board Meeting December 26, 2025

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Gordon Green- Clerk

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Ken Werner- Supervisor