

## **Regular Meeting Minutes**

### **Briley Township Board**

**August 27, 2025**

Meeting called to order 6:00 PM

Pledge of Allegiance

Roll Call:

Present: Supervisor Werner, Treasurer Werner, Clerk Green, Trustee White, Trustee Kent

Absent: None

Guests: Craig Smith, Eike Schuster, Tom Williams, Phil LaMore, Ian Bush, Dennis Davis, Davin Thompson, Jonna Bopp; Zoom- Yvonne Swager

Approval of Agenda: Motion by Treasurer Werner, Second by Trustee White to accept agenda with addition of "Text Notifications", "COLA Increases, and "Playground Equipment" under new business. Motion carried 5-0

Approval of Minutes: Motion by Trustee White, Second by Treasurer Werner to approve August 13, 2025 Board meeting as presented. Motion carried 5-0.

Treasurer's Report: Motion by Clerk Green, second by Supervisor Werner, to accept the treasurer's report as presented.

Roll Call Vote: Supervisor Werner Y, Treasurer Werner-Y, Trustee White-Y, Trustee Kent-Y, Clerk Green-Y, Motion carried 5-0

Payables: Motion by Trustee White, second by Supervisor Werner, to pay payables of \$775.68

Roll Call Vote: Treasurer Werner-Y, Trustee White-Y, Trustee Kent-Y, Clerk Green-Y, Supervisor Werner-Y, Motion carried 5-0

Public Comment: None

Old Business-

Park Project Update- Hoping to open pickleball and playground next week, still pushing for original substantial completion date of Sept 19, 2025 at the pavilion and stage.

Blight Ordinance- recent amendment sent for publication. Trustee White was concerned original blight ordinance was never published as law requires.

Craig Smith wants township to buy blight properties, and offered examples of noxious weed ordinances.

Storm recovery- Insurance will cover damage to Gazebo and tree debris at Cemetery. FEMA will cover park clean-up, debris site management, and Recreation Area. Gathering documentation to facilitate these processes.

New Business

Text Notification- Davin Thompson, local software developer has offered to program and facilitate a text notification service for Water Department to start, with township wide notifications in future at a much reduced cost than previously quoted by other companies. Office staff will follow up for final concept and pricing.

Playground Equipment- Resident has inquired if toddler playground facility was saved and would like it returned if township is not going to use it. At this time, it has not been determined if it will be reinstalled at a different location. A decision will be reached after Elk Festival and park is complete.

COLA Increases: The motion to approve Cost of Living Adjustment was passed and the motion appeared in more than one set of minutes. Clarifying that there was only one \$0.50/Hour increase for DPW.

Alley Maintenance: Many alleys in town have vegetation impeding traffic. Supervisor to contact Road Commission about trimming back vegetation. It was noted the ROW in alley is pretty small, and pavement may reach edge of ROW.

Employee Termination: Previous employee was laid off due to budget constraints, and the budget has not improved so needs to be noted there is not a call back date and said employee needs to be formally terminated. Procedure to legally do this will be reviewed.

Board Reports-

Supervisor Werner- Fire Department- Last Meeting.

Treasurer Werner-Airport- Waiting on last parcel closing

Clerk Green-Planning Commission- Hearing next meeting. Also finally closing Dock grant for final payment.

Trustee Kent-Chamber-All hands on deck for Elk Festival

Trustee White- Ambulance. All good, nothing exciting happening

Public Comment: None

Motion by Treasurer Werner, second by Supervisor Werner to adjourn at 6:46 PM Motion carried.

Next Board Meeting September 10, 2025

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Gordon Green- Clerk

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Ken Werner- Supervisor