

Regular Meeting Minutes

Briley Township Board

January 8, 2025

Meeting called to order 6:00 PM

Pledge of Allegiance

Roll Call:

Present: Supervisor Werner, Clerk Green, Treasurer Werner, Trustee White, Trustee Kent

Absent: None

Guests: Zoom- Yvonne Swagger

Approval of Agenda: Motion by Trustee White, Second by Trustee Kent to accept the agenda as presented. Motion carried 5-0

Approval of Minutes: Motion by Treasurer Werner, Second by Trustee Kent to approve the of December 26, 2024 minutes as presented. Motion carried 5-0

Treasurer's Report:

Motion by Trustee White, Second by Supervisor Werner, to accept the treasurer's report as presented.

Roll Call Vote: Supervisor Werner-Y, Treasurer Werner-Y, Trustee White-Y, Clerk Green-Y Trustee Kent-Y

Motion carried 5-0

Payables: Motion by Trustee White, second by Treasurer Werner to pay payables, including VISA from last meeting.

Roll Call Vote: Trustee White-Y, Trustee Kent-Y Clerk Green-Y Supervisor Werner-Y, Treasurer Werner-Y

Motion carried 5-0

Public Comment: None

Old Business Agenda Items:

Visa Update- addressed during payables

New Business

Resolution 1 of 2025- Supervisor Salary

Motion by Trustee White, second by Trustee Kent to pass Resolution #1 which sets Supervisor pay at \$12,600.00

Roll Call Vote: Treasurer Werner-Y, Trustee White-Y, Trustee Kent-Y, Clerk Green-Y, Supervisor Werner-Y

Motion carried 5-0

Resolution 2 of 2025- Treasurer Salary

Motion by Trustee White, second by Supervisor Werner to pass resolution #2 which sets Treasurer salary at \$21,500.00 annually.

Roll Call Vote: Trustee White-Y, Trustee Kent-Y, Clerk Green-Y, Supervisor Werner-Y, Treasurer Werner-Y
Motion carried 5-0

Resolution 3 of 2025- Clerk Salary

Motion by Trustee White, second by Trustee Kent to pass resolution #3 which sets Clerk salary at \$15,600.00 annually.

Roll Call Vote: Trustee Kent-Y, Clerk Green-Y, Supervisor Werner-Y, Treasurer Werner-Y, Trustee White-Y,
Motion carried 5-0

Resolution 4 of 2025- Trustee Salary

Motion by Supervisor Werner, second by Clerk Green to pass resolution #4 which sets Trustee Salary at \$6000.00 annually.

Roll Call Vote: Clerk Green-Y, Supervisor Werner-Y, Treasurer Werner-Y, Trustee White-abstain, Trustee Kent-abstain, Motion carried 3-0

Resolution 5 of 2025- Blight Enforcement Officer Salary

Motion by Trustee White, second by Clerk Green to pass resolution #5 which sets Blight Enforcement Officer salary at 12,000.00 annually.

Roll Call Vote: Supervisor Werner-Y, Treasurer Werner-Y, Trustee White-Y, Trustee Kent-Y, Clerk Green-Y
Motion carried 5-0

Resolution 6 of 2025- Water Administrator Salary

Motion by Supervisor Werner, second by Trustee White to pass resolution #6 which sets Water Administrator salary at \$5000,00 annually.

Roll Call Vote: Treasurer Werner-Y, Trustee White-Y, Trustee Kent-Y, Clerk Green-Y, Supervisor Werner-Y,
Motion carried 5-0

Resolution 7 of 2025- Meeting Calendar and Holidays

Motion by Supervisor Werner, second by Trustee Kent to pass resolution #7 which sets Meeting Calendar and Holidays for 2025.

Roll Call Vote: Trustee White-Y, Trustee Kent-Y, Clerk Green-Y, Supervisor Werner-Y, Treasurer Werner-Y,
Motion carried 5-0

Resolution 8 of 2025- MDOT Performance Resolution

Motion by Trustee White, second by Trustee Kent to pass resolution #8 which sets Meeting Calendar and Holidays for 2025

Roll Call Vote: Trustee Kent-Y, Clerk Green-Y, Supervisor Werner-Y, Treasurer Werner-Y, Trustee White-Y,
Motion carried 5-0

Water Department Training

Motion by Trustee White, Second by Clerk Green to spend up to \$1000.00 to send DPW/Water personnel to Michigan Rural Water Association Conference in Traverse City, driving Township Truck. Some

discussion about any water emergency if personnel are gone. Clerk will get instructions if emergency arises.

Roll Call Vote: Clerk Green-Y, Supervisor Werner-Y, Treasurer Werner-Y, Trustee White-Y, Trustee Kent-Y, Motion carried 5-0

MTA Conference

Motion by Trustee White, second by Treasurer Werner to spend up to \$1700.00 to send Clerk to MTA Conference in Grand Rapids.

Roll Call Vote: Supervisor Werner-Y, Treasurer Werner-Y, Trustee White-Y, Trustee Kent-Y, Clerk Green-Y, Motion carried 5-0

Park Update

Motion by Treasurer Werner, Second by Clerk Green to adjust budget to add \$8500.00 to engineering in Park Project as buffer.

Roll Call Vote: Treasurer Werner-Y, Trustee White-Y, Trustee Kent-Y, Clerk Green-Y, Supervisor Werner-Y Motion carried 5-0

Board Reports:

Treasurer Werner- Airport Board- meeting tomorrow

Water Department- a heads up about a "failed" water test in August, problem has been resolved, but letter had to accompany water bills explaining issue.

Trustee White- Ambulance Board- Managed to get a meeting to pass budget as previous meeting was cancelled for lack of quorum-weather

Clerk Green- Planning Commission- next meeting Jan 13

Notary- Motion by Supervisor Werner, second by Treasurer Werner to spend \$131.90 for Clerk to apply for Notary. Roll Call Vote: Trustee White-Y, Trustee Kent-Y, Clerk Green-Y, Supervisor Werner-Y, Treasurer Werner-Y, Motion carried 5-0

Supervisor Werner- Fire Board-next week

Trustee Kent- Chamber-next meeting Jan 14

Motion by Treasurer Werner, Second by Trustee Kent to adjourn meeting at 6:48PM. Motion Carried

Gordon Green- Clerk

Ken Werner- Supervisor

Next Board Meeting January 22, 2024

Joint Airport meeting Jan 28, 2025 at Briley Hall

At 6:00 PM via zoom or in person

Zoom Information
Meeting ID: 5865669725
Passcode: Briley
Via phone 1-929-436-2866

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