

**REGULAR MEETING MINUTES
OF THE BRILEY TOWNSHIP BOARD
AUGUST 28TH, 2024
BRILEY TOWNSHIP HALL**

Call to order @ 6:00 PM

Pledge of Allegiance

Roll Call:

Present: Supervisor Werner, Clerk LaMore, Treasurer Werner, Trustee White, Trustee South

Absent: None

Guests: **In Person-** Mary Dugas, Linsey Rogers

Via Zoom- Yvonne Swager, Marva LaMore

Approval of Agenda: Motion by Trustee White, seconded by Treasurer Werner to accept the agenda as presented. Motion carried 5 – 0.

Approval of Meeting Minutes: Motion by Treasurer Werner, seconded by Trustee South to approve the 08/14/24 meeting minutes as presented. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee White-Y, Trustee South-Y. Motion carried 5 – 0.

Treasurer's Report: Motion by Supervisor Werner, seconded by Trustee White to accept the Treasurer's report as presented. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee White-Y, Trustee South-Y. Motion carried 5 – 0.

Linsey Rogers updated Board on DNR Park Grant reimbursements, MEDC Grant, and shared revenue to bolster general fund.

Payables: Motion by Trustee White, seconded by Trustee South to approve the payables and pay the bills as presented. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee White-Y, Trustee South-Y. Motion carried 5 – 0.

Public Comment (Non-Agenda): None.

Old Business:

Administrative Assistant- The Board reviewed the Administrative Assistant duties and qualifications with input from Linsey Rogers.

Motion by Trustee White, seconded by Treasurer Werner to appoint Trustee White, Trustee South, and Linsey Rogers to the interview committee for the administrative assistant position. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee White-Y, Trustee South-Y. Motion carried 5 – 0.

Motion by Trustee White, seconded by Treasurer Werner to place an ad for administrative assistant; full-time (32 hrs/wk) with a starting wage of \$14-\$16 depending on experience. Run block type ad in Tribune, on indeed, and with Michigan Works for a minimum of two weeks and up to four weeks if needed not to exceed \$100 per week for advertising. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee White-Y, Trustee South-Y. Motion carried 5 – 0.

New Business:

Rescind Ordinance 2024-05- Motion by Supervisor Werner, seconded by Treasurer Werner to rescind Ordinance 2024-05. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee White-Y, Trustee South-Y. Motion carried 5 – 0.

Clouse Case- Motion by Supervisor Werner, seconded by Treasurer Werner that the Briley Township Board has reviewed the lawsuit entitled *Roger Clouse, et al v Briley Township*, Montmorency County Circuit Court File No. 24-5494-CH and understands that the lawsuit seeks under various legal theories to the vest title to the land described as Court St. south of State St. and Park St. east of Main St. in the Plaintiffs; that the Briley Township Board has no objection that title to this land become vested in the Plaintiffs; and as a result, hereby authorizes the township attorney to work with the Plaintiffs' attorney to draft an appropriate pleading documenting the Township's consent that the land described as Court St. south of State St. and Park St. east of Main St. be vested in the Plaintiffs. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee White-Y, Trustee South-Y. Motion carried 5 – 0.

ARPA Update- Linsey Rogers updated the Board showing monies spent to-date from the ARPA fund. Total remaining is \$22,261.33 not including interest gained since inception. Updated earmarks were suggested.

Board Statements: Trustee South- Chamber of Commerce reported on Elk Fest progress, MEDC grant ground breaking is now planned for 10/28/24, Trustee White- Staffing is okay and a successful audit is complete, Supervisor Werner- firefighters are busy planning their annual fundraiser.

Public Comment: None.

Motion by Trustee South, seconded by Treasurer Werner to adjourn. Motion carried 5 – 0.

The meeting was adjourned at 7:09 PM.

Phil LaMore-Clerk

Ken Werner-Supervisor

Next meeting will be September 11, 2024
At 6:00 PM via Zoom & In Person.

Zoom Information

Meeting ID: 5865669725
Passcode: BRILEY
Via Phone: 1-929-436-2866