

**REGULAR MEETING MINUTES
OF THE BRILEY TOWNSHIP BOARD
DECEMBER 13TH, 2023
BRILEY TOWNSHIP HALL**

Call to order @ 6:00 PM

Pledge of Allegiance

Roll Call:

Present: Supervisor Werner, Clerk LaMore, Treasurer Werner, Trustee South

Absent: Trustee White

Guests: **In Person-** Mary Dugas, Vern Sorenson, Wayne Isbell, Cathy Isbell, Brian Pugh,
Mike Schwartz, Corey Culham

Via Zoom- Yvonne Swager, Marva LaMore, Marc Edwards

Approval of Agenda: Motion by Supervisor Werner, seconded by Treasurer Werner to accept the agenda as presented. Motion carried 4 – 0.

Approval of Meeting Minutes: Motion by Trustee South, seconded by Treasurer Werner to approve the 11/22/23 meeting minutes as presented. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

Treasurer's Report: Motion by Clerk LaMore, seconded by Supervisor Werner to accept the Treasurer's report as presented. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

Payables: Motion by Supervisor Werner, seconded by Treasurer Werner to approve the payables and pay the bills as presented. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

Public Comment (Non-Agenda): Supervisor Werner reminded the public that two positions are open on the Planning Commission and the positions will be filled at the 12/27/23 meeting.

Old Business:

DPW Call In- Motion by Supervisor Werner, seconded by Trustee South to change the Employee Handbook (Closure Pay, Policy Number 202, 1.4) to state a minimum three hours and will be paid separate from actual hours worked. These hours may be used as compensated time off in

lieu of monies paid should the employee select that option. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

New Business:

Michigan Mutual Aid Box Alarm System Association Agreement- MI-MABAS material and agreement presented by TTFD Chief, Corey Culham. Motion by Treasurer Werner, seconded by Clerk LaMore to approve the agreement effective 12/13/2023. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

Weekend Burials-DPW Rate- Motion by Supervisor Werner, seconded by Treasurer Werner that a weekend internment will be paid at regular hourly rate plus \$100.00 additional for each weekend internment completed. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

Resolution #21 of 2023-Poverty Exemption- Motion by Treasurer Werner, seconded by Supervisor Werner to approve Resolution #21 of 2023-Poverty Exemption as presented. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

EPS Wellhouse Security System- Motion by Supervisor Werner, seconded by Trustee South to approve the purchase of the proposed EPS security system w/ installation and w/ the first-year service fee at a cost up to \$1300.00. ADT and Frontier to be cancelled immediately after installation. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

DPW Certifications- Motion by Supervisor Werner, seconded by Clerk LaMore to increase the following rates of hourly pay: Brian Pugh \$2.00, Mike Schwartz \$4.00, Andy Green \$4.00 (retro and effective 12/11/23) for passing their recent water certifications. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

After an open discussion with DPW Supervisor Brian Pugh the following occurred. Supervisor Werner recommended Mr. Pugh be demoted from DPW Supervisor to full-time DPW employee. Motion by Supervisor Werner, seconded by Clerk LaMore to recommend and appoint Mike Schwartz as DPW Supervisor with a pay increase of \$1.00 per hour and no pay decrease for Brian Pugh. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

Downtown Electric- Discussion regarding electric on poles downtown and bid from Arnold Electric reviewed. Tabled until Spring.

Alpena-Montmorency Conservation District space- Discussion of possible use of township hall as office space by Alpena-Montmorency Conservation District. No action taken. Tabled.

Board Statements: Trustee South- Elk pole only had three elk this year due to weather, the Chamber is holding a garage sale on 1/27/24, Chamber officer positions of treasurer and trustee will open on 1/1/24, MEDC approved the engineering for the park grant, Treasurer Werner- regular meeting and annual budget meeting is 12/14/23 at Briley Township Hall, Supervisor Werner- annual fire board meeting voted to hold annual meetings on the second Thursday in December, Clerk LaMore- Master Plan submitted to all appropriate bodies of government as required and includes ordinances to support the Mater Plan.

Public Comment: Cathy Isbell had a question regarding the wellhouse security.

Motion by Treasurer Werner, seconded by Clerk LaMore to adjourn. Motion carried 4 – 0.

The meeting was adjourned at 7:05 PM.

Phil LaMore-Clerk

Ken Werner-Supervisor

Next meeting will be December 27, 2023
At 6:00 PM via Zoom & In Person.

Zoom Information

Meeting ID: 5865669725

Passcode: BRILEY

Via Phone: 1-929-436-2866