

**REGULAR MEETING MINUTES
OF THE BRILEY TOWNSHIP BOARD
NOVEMBER 8TH, 2023
BRILEY TOWNSHIP HALL**

Call to order @ 6:00 PM

Pledge of Allegiance

Roll Call:

Present: Supervisor Werner, Clerk LaMore, Treasurer Werner, Trustee South

Absent: Trustee White

Guests: **In Person-** Charles Isbell, Kathy Isbell, Vern Sorenson, Mary Dugas, Tom Williams
 Via Zoom- Linsey Rogers, Marva LaMore

Approval of Agenda: Motion by Treasurer Werner, seconded by Trustee South to accept the agenda as presented with addition of annual meetings and light parade both under new business. Motion carried 4 – 0.

Approval of Meeting Minutes: Motion by Treasurer Werner, seconded by Supervisor Werner to approve the 10/25/23 meeting minutes as presented. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

Treasurer's Report: Motion by Clerk LaMore, seconded by Supervisor Werner to accept the Treasurer's report as presented. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

Payables: Motion by Treasurer Werner, seconded by Supervisor Werner to approve the payables and pay the bills as presented. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

Motion by Treasurer Werner, seconded by Supervisor Werner to move \$20,000.00 from GFMM to GFCHK. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

Public Comment (Non-Agenda): Mary Dugas- Voiced that she did not agree with Briley Township hosting a Narcan dispensing box, Kathy Isbell- Asked what services Lappan provided.

Old Business:

Downtown Discussion- Tabled until Spring 2024.

Zoning/Blight Enforcement Officer Position- Two letters of intent received. Both were opened and reviewed by Board members. Supervisor Werner will contact Tom Williams and William Rogers next week with further questions and recommend one of them at the next regular meeting. Letters of intent will still be accepted.

Well Pump Maintenance/Repair- Motion by Supervisor Werner, seconded by Treasurer Werner to accept proposals 23-Q2983 of \$46,033.92 and 23-Q2983A of \$10,800.00 from Northern Pump and Well totaling \$56,833.92. Funding to be paid from GFARPA up to \$60,000.00.

DPW Call In- Tabled until 11/22/2023 regular meeting.

New Business:

Cemetery Signs- Motion by Supervisor Werner, seconded by Trustee South to purchase new signs for Briley Township Cemetery not to exceed \$398.01 to be paid from Cemetery Land Improvements. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

Microsoft 365- Motion by Supervisor Werner, seconded by Treasurer Werner to accept the quote from STG of \$570.00 for Microsoft 365 and email hosting for 5 users for 5 years. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

BS&A Software Update & New- Motion by Trustee South, seconded by Treasurer Werner to approve the BS&A Software and Services Cloud Upgrade as presented in the quote for \$51,705.00. This will be funded by GFARPA not to exceed \$52,000.00. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

KCI Printing Contract- Motion by Treasurer Werner, seconded by Clerk LaMore to approve KCI proposal 229942 of 11/16/2023 for up to \$2,000.00 to print and mail Winter 2023 tax bills per contract. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

Annual Meeting- Motion by Supervisor Werner, seconded by Clerk LaMore to approve the proposal of 11/07/20=3 by Avery Township to combine the annual meeting for Airport, Fire,

and Ambulance into a single meeting date of 12/14/2023 at 6:00 pm at TTFD hall. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y. Motion carried 4 – 0.

Permit for Light Parade- Motion by Supervisor Werner, seconded by Clerk LaMore to support the event by requesting road closure for Christmas Light Parade on 12/2/23 beginning at 5:30 pm. Motion varied 4 – 0.

Board Statements: Trustee South- CDBG procurement process is moving forward, Clerk LaMore- Planning Commission meeting is 11/13.

Public Comment: None.

Motion by Treasurer Werner, seconded by Trustee South to adjourn. Motion carried 4 – 0.

The meeting was adjourned at 7:35 PM.

Phil LaMore-Clerk

Ken Werner-Supervisor

Next meeting will be November 22, 2023
At 6:00 PM via Zoom & In Person.

Zoom Information

Meeting ID: 5865669725

Passcode: BRILEY

Via Phone: 1-929-436-2866