

**REGULAR MEETING MINUTES  
OF THE BRILEY TOWNSHIP BOARD  
OCTOBER 25<sup>TH</sup>, 2023  
BRILEY TOWNSHIP HALL**

Call to order @ 6:00 PM

Pledge of Allegiance

**Roll Call:**

**Present:** Supervisor Werner, Clerk LaMore, Treasurer Werner, Trustee South, Trustee White

**Absent:** None

**Guests:**       **In Person-** Charles Isbell, Kathy Isbell, Brian Pugh, Andy Green, Mike Schwartz,  
Sean Keister

**Via Zoom-** Yvonne Swagger

**Approval of Agenda:** Motion by Treasurer Werner, seconded by Trustee White to accept the agenda as presented with addition of Clerk computer and deletion of procurement/purchase policy both under new business. Motion carried 5 – 0.

**Approval of Meeting Minutes:** Motion by Trustee White, seconded by Supervisor Werner to approve the 10/11/23 meeting minutes as presented. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y, Trustee White-Y. Motion carried 5 – 0.

**Treasurer's Report:** Motion by Supervisor Werner, seconded by Clerk LaMore to accept the Treasurer's report as presented. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y, Trustee White-Y. Motion carried 5 – 0.

**Payables:** Motion by Supervisor Werner, seconded by Treasurer Werner to approve the payables and pay the bills as presented. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y, Trustee White-Y. Motion carried 5 – 0.

**Public Comment (Non-Agenda):** None.

**Old Business:**

**Downtown Discussion-** Clerk LaMore updated road painting and lights on M32/33 and 487.

**Municipal Civil Infractions-** Tabled until next year due to current personnel.

Zoning/Blight Enforcement Officer Position- Ad for this position is posted in the Tribune and will run for two weeks.

Well Pump Maintenance/Repair- After a lengthy discussion between the Board and DPW regarding the two quotes received to date. The Board requested a third quote for new.

**New Business:**

Christmas in Park- The Chamber of Commerce has agreed to sponsor this event for insurance purposes and Briley Park Rental Fees will be paid by Ken Werner and Evelyn White.

DPW Call in Procedures/Pay- A discussion with DPW employees resulted in a possible solution to pay a 3-hour minimum if called in after hours. The Township Board will evaluate the financial impact on the DPW budget prior to vote at the next regular meeting on 11/08/2023.

Holiday Burials- Motion by Treasurer Werner, seconded by Trustee White to not do holiday burials on a holiday listed as closed by Briley Township. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-N, Trustee South- Y, Trustee White-Y. Motion carried 4 – 1.

Clerk Computer- Motion by Trustee White, seconded by Supervisor Werner to purchase a laptop computer and set it up with a cost not to exceed \$800.00. Roll Call vote: Treasurer Werner-Y, Clerk LaMore-Y, Supervisor Werner-Y, Trustee South- Y, Trustee White-Y. Motion carried 5 – 0.

**Board Statements:** Trustee South- CDBG procurement process is happening. Environmental assessment will be at the cost of the Township and will then be reimbursed by MEDC. Once environmental and engineering contracts are signed and accepted MEDC will appoint a grant administrator, Treasurer Werner- Airport has successfully completed one property purchase and needs one more to extend runway glidepath, was also recommended that annual meeting be held together rather than individually, Supervisor Werner- Fire Board is good, Trustee White- Ambulance Board is good, Clerk LaMore- no updates.

**Public Comment:** Kathy Isbell- asked if there is a warranty on a rebuilt pump for the water system and also asked if we offer an employee incentive program with gift cards.

Motion by Trustee South, seconded by Treasurer Werner to adjourn. Motion carried 5 – 0.

The meeting was adjourned at 7:15 PM.

---

Phil LaMore-Clerk

---

Ken Werner-Supervisor

Next meeting will be November 8, 2023  
At 6:00 PM via Zoom & In Person.

**Zoom Information**

Meeting ID: 5865669725

Passcode: BRILEY

Via Phone: 1-929-436-2866