

COLLABORATION AGREEMENT

BETWEEN _____ AND BRILEY TOWNSHIP

FOR MULTI-DAY EVENTS

Briley Township wishes to collaborate with the _____ in providing our residents, and visitors the long standing cultural festival known as _____ set to begin _____.

Briley Township agrees to provide the use of the Briley Township Park as a location for said event. The use of the pavilion with or without the kitchen and the open air pavilion in accordance with the "Briley Township Park Ordinance"

Reservation Agreement: The use of the parking lot directly in front of the Maize building, boat launch, dock, playground and equipment, and south side of Park Street are excluded and not allowed to be used for above named event (these areas must stay open for public access).

_____ shall publicize on all forms of advertising/marketing (including electronic advertising and radio advertisements), that the event is sponsored in part by "Briley Township Residents" and provide proof they have done so.

I acknowledge that I will receive a key on the last business day before the function. [A \$50.00 deposit for the key is required]. The deposit must be by check which will be returned to you when the key is returned to the township.

It is my responsibility to insure that everything is securely locked after I have used the pavilion and/or kitchen and that I will return the key within 24 hours or the next business day, to the Briley Township Office. [Hours: Mon. - Thurs. 9:30 am to 4:30 pm].

BRILEY TOWNSHIP AGREES TO PROVIDE:

1. Road closure permits, parade permits, banner permits - only after the lessee provides the correct placement for each and a letter from the Sheriff stating his department will provide traffic control.
2. Grass cutting in park prior to the event. (By Wednesday PM) Move rocks at access points. Delivery of barricade trailer to Chamber parking lot.
3. Additional Blue Trash Barrels. Township employees will empty barrels once on Saturday A.M. and once on Sunday A.M. Additional bags, barrels and bathroom supplies will be made available by the park attendant.

FEES PER DAY:

PARK PAVILION/KITCHEN RENTAL \$50.00 FEE Yes No

OR

PARK PAVILION RENTAL with 100 Amp Electricity Access \$25.00 FEE Yes No

WEST PEDESTAL ACCESS: 150 Amps \$50.00 per day [7] or \$20.00/day each Pedestal

EAST PEDESTAL ACCESS: 60 Amps @\$30.00 per day [7] or \$10.00 / day each Pedestal

THUNDER BAY WATER FRONT PAVILION: Electric Access Fee: 100 Amp Service \$10.00 / day

LESSEE AGREES TO:

1. Provide two or more as needed large Dumpsters for trash removal and pay for disposal fees.
2. Ensure the restrooms are kept clean and in proper sanitary condition at all times of the event.
3. A. Return picnic tables and other items displaced to their original place.
B. Buildings, Restrooms and Kitchen to be returned in clean and good condition.
4. Provide Briley Township an insurance policy, holding the township harmless concerning anything that happens at the event.
5. Be responsible for all festival costs incurred beyond the scope of the above.
6. Any and all personal property must be removed from the premises within three (3) days of the conclusion of the event, and the park left in a clean and orderly state, ready for public use.
7. A one Thousand (\$1,000.00) Dollar performance bond will be required. Lessee will forfeit bond IF above conditions are not met.
8. Provide group minutes or similar authorization, authorizing the Lessees (Representative) to sign this agreement.
9. Provide Briley Township a list of name and addresses of all vendors..

THE BRILEY TOWNSHIP PARK ORDINANCE is incorporated into this agreement a copy of which is attached

Collaborative Agreement for _____

Signed By: _____ Date: _____

Printed Name: _____

Title: _____

Signed By: _____ Date: _____
Clerk of Briley Township